

Minutes of the

Regular Meeting of the Board of Directors of the Truckee-Donner Recreation and Park District

November 12, 2009

The meeting of the Board of Directors of the Truckee-Donner Recreation and Park District was called to order by Chairman Murphy at the Truckee-Donner Community Center, 10046 Church Street, at 6:00 P.M.

Roll Call –

Directors Present: John Pruyn, Peter Werbel, Kevin Murphy, Marshall Lewis, Janet Brady.

Directors Absent: None

Others Present: Steve Randall, General Manager; Sue Mitchell, District Clerk; Dan O'Gorman, Recreation Superintendent; Shaun Mitchell, Network Administrator; John Shaffer, Park Superintendent; Amanda Oberacker, Aquatics Coordinator; Dan Kates, Truckee Aquatic Coalition; Bob Bell and Patty Lomanto, League of Women Voters; Dale Cox, Architect; Rich Valentine, ACCTT.

Public Input – None.

Unfinished Business

4.1 New community center update –

a) Update on construction – Manager Randall stated the community center will be open on December 5.

b) Grand opening celebration – Manager Randall stated people will get a passport when they come in to show them to the different areas. They will receive a sports bag with our logo. Lion's Club is doing the food.

c) Update on interior design – Manager Randall stated the furniture has been ordered.

4.2 Revised Community Recreation Center budget - Manager Randall stated this is a revised budget for the community center that includes expenditures for furniture and fixtures. It does not affect the overall budget. The Board was in consensus and approved the revised community center budget.

4.3 Discussion of future phases of the master plan – Chairman Murphy stated he had the opportunity to spend time with the president of the San Jose Sharks. They are interested in management components for an ice rink in our area. He met with Ted Owens, Nevada County Board of Supervisors, who thinks it is a good idea. Ted Owens is talking to Sierra College to see if they would like to be involved. He e-mailed Tony Lashbrook at the town to see if they should be thinking about this in terms of the last phase of the master plan. We have an occupancy limit on the land. There is potential property across the street. The owner said he would be interested in selling the land at Fair Market Value. Chairman Murphy stated he has been told by people who have gone through the election process not to go for a bond measure

in November during a general election, make it its own measure. April of 2011 might be a possibility. No Board action was taken.

a) Board subcommittee to pursue possibilities for a field house/ice rink facility - Directors Murphy and Werbel were appointed to the subcommittee.

4.5 Update on renderings and pool schematic design - Superintendent O'Gorman stated we will have a video presentation for the community center grand opening, along with two poster boards with a layout of the pool and 3D pictures of the amenities. There is a phone number on the video and boards to make donations to the Truckee Aquatic fund.

New Business

5.3 Discussion regarding going out for a bond measure for an aquatic center and/or other facilities - Chairman Murphy made a motion to plan for a bond measure, to the general public, for the April 2011 election, with a commitment in terms of District funds to lower the cost. Motion was seconded by Director Werbel.

Discussion:

- A general public vote has to pass by 2/3. A property owner vote has to pass by 50% plus one, weighted on assessed value of property. Large property owners in the area would have more votes. The Fire District and Hospital District were both successful with a property owner vote.
- We have a large second home population and would have to show a benefit to them to pass a property owner vote.
- Second home owners will pack that pool on bad weather days.
- Voter turnout is stronger in a general election during even years. If you go out in an odd year, you only get people who are for or against a measure, but not the people who don't know. People who don't know, vote no because they are uninformed.

The motion was amended to focus on April 2011 as the target bond date and to form a committee to work on the type of vote and begin the process. Motion passed unanimously. Directors Werbel and Brady were appointed to the Board subcommittee, with Director Werbel as the lead.

Unfinished Business

4.4 Update on existing community center as a performing arts center -- .Manager Randall stated we have had two public meetings with VenueTech. The first meeting John Lind with VenueTech said we need to start finding influential people who will buy in to the project and to bring those people to the second meeting. Chairman Murphy stated we approved the scope of work in August:

- 1) Develop three conceptual design scenarios.
- 2) Develop a questionnaire for potential users.
- 3) Develop an RFQ for an architect.
- 4) Identify Architectural Firms.
- 5) Develop a master project schedule.

- 6) Meet with groups and community leaders.
- 7) Update strategic plan.
- 8) Publish the updated plan.
- 9) Write a program model.
- 10) Develop an operating and management model.
- 11) Develop financial projections.
- 12) Work with the District and project architect.

Discussion:

- We approved the first phase of the contract that lists 12 items and only one has been accomplished in three months. A lot of time has been spent on fundraising, which is not even on the list. We need to put time frames on these deliverables.
- We are going round and round meeting with the groups, which is why there are no drawings. We should ask them what they want and move forward.
- The aquatics group has a great support team that can pull together and know what to do. Performing Arts has a bunch of creative people who can't write a business plan. We need to provide support and leadership to performing arts beyond what we have been able to do from a Board subcommittee. We do not have a key leader who is passionate about theater. We should assign someone from a recreation and park perspective.

Public comment:

Rich Valentine stated if we had renderings, we could start fundraising to get construction. Without renderings we cannot get money. A lot of people are asking how to approach anyone without the visual. More effort needs to be put into that. Mr. Lind has asked all the arts groups to provide names of people who might be movers and shakers. A lot of people do not want to share that with someone who could use it for other uses.

The Board directed Manager Randall to contact VenueTech and request a report and update for the next Board meeting. Manager Randall will look into assigning a staff member to work with the performing arts groups.

New Business

5.1 Resolution #09-212 – A resolution establishing a sewer line maintenance bond for the Truckee Community Recreation Center – Manager Randall stated we have to guarantee we will take care of the sewer line on the property for a year. We can pay for a bond, put up money, or pass this resolution. Director Werbel moved to adopt Resolution #09-212, seconded by Director Brady. Ayes: Pruyn, Werbel, Murphy, Lewis, Brady. Resolution #09-212 was adopted.

5.2 Approval of revised District Policy #233, Added Benefits for TDRPD Employees – Superintendent O’Gorman stated we have added and defined employee use of the exercise track and equipment, climbing wall, ice rink, and golf course to the existing policy that outlines employee use of District facilities. The Board reviewed and discussed the proposed policy and was in agreement to start with the recommended policy as written and revisit it later if necessary. Director Lewis moved to approve the policy as written, seconded by Director Pruyn. Motion passed unanimously and

District Policy #233 was approved.

5.4 Approval of amendment to lease for Regional Park property owned by Truckee Sanitary District – Manager Randall stated as a result of the dump site clean-up and putting in a parking lot, we need to pass this amendment which says we will abide by all the rules of the dump site clean-up. In order to utilize that parking lot, we have to approve this. Director Brady moved to approve the amendment to the lease for Regional Park property owned by Truckee Sanitary District, seconded by Director Pruyn. Motion passed unanimously.

5.5 Discussion regarding pier replacement at Donner Lake – Superintendent Shaffer stated we spent the last 1 ½ years trying to get approval from the agencies for replacement. We have four piers in bad shape. We have all the approvals. We are requesting approval to replace two piers at this time. We do not have permits, just approvals from the agencies. He is ready to take it to the town. Board direction – Proceed with the plans to the town and see how finances are in the spring and then determine whether to go out to bid.

5.7 Resolution #09-213, a resolution declaring the KidZone as surplus property and authorizing the transfer of the building to the KidZone – Manager Randall stated there is no advantage to the District to own the KidZone. In order to give it to the Sierra Nevada Children's Museum, we have to pass this resolution and approve the bill of sale. Director Brady moved to approve Resolution #09-213, seconded by Director Werbel. Ayes: Pruyn, Werbel, Murphy, Lewis, Brady. Resolution 09-213 was adopted.

5.6 Discussion regarding fees for the running track and exercise equipment at the Community Recreation Center – Manager Randall stated at the last Board meeting we approved the fees and there was discussion to make the month of December free. Superintendent O'Gorman feels we will lose revenue if it is free the entire month of December because of all the visitors. Christmas to New Year's is not a time locals will be using the new community center. Manager Randall stated if the gym is not in use and a few people want to come and shoot hoops, at this point we would not charge them. We will learn as we go along with this facility and we can make changes as we see the need. After discussion, Chairman Murphy made a motion to begin charging fees effective Saturday, December 26, seconded by Director Werbel. Motion passed unanimously.

5.8 Approval of Bill of Sale to transfer the KidZone building to the Sierra Nevada Children's Museum – Director Lewis moved to approve the Bill of Sale with a modification to include a statement that the building will be sold or transferred as is, seconded by Chairman Murphy. Motion passed unanimously.

5.9 Approval of Plan Document for the District's Voluntary Salary Reduction 403(b) Plan – District Clerk Mitchell stated the District offers a voluntary 403(b) plan through Valic for employees to save pre-tax funds for retirement. The plan has been available for many years. In the past, it was not required to have a written plan document in place for a 403(b) plan. There are no changes to the plan, but recent legislation requires all employers who sponsor a 403(b) plan to have a written document in place. Valic provided the District with the attached plan document in

order to comply with the new regulations. Director Werbel moved, seconded by Director Lewis, to approve the 403(b) plan document. Motion passed unanimously.

5.10 District policy for opening and closing Ponderosa Golf Course – Chairman Murphy stated a lot of people have suggested we put the course to bed, leave the pins in the greens, do no maintenance, and let people play.

Superintendent Shaffer stated other courses shut down for two weeks for winterizing and then let people play.

Discussion:

- If we let the golfers back on after aerating and maintenance, they would be back on the course compacting it. It should be about what is right for the course. We don't want the course to look like it did when we took it over.
- Tahoe Donner tried closing one hole at a time and received a lot of complaints.
- Tahoe Donner starts aerating early and they work around the players. Ponderosa is a public course, it is meant to be played.
- Park staff has an ice rink at the same time they need to get up and running.

No Board action was taken.

5.11 Discussion regarding request to Forest Service for possible facilities to be put in at the Glenshire Bridge Park – Manager Randall stated he met with a representative from the Forest Service and walked the site. They would be interested in looking at trails and picnic sites, but they are not interested in grass. They are looking for direction from our Board regarding what we are requesting. There is a possibility the Forest Service could build a bathroom, but they could not maintain it. If we are required to put in a turn lane to make that a designated park, it could cost \$125,000 plus.

Board consensus to request: Trash receptacles, a permanent restroom, handicap access to the river, clean up of the boulders, picnic sites, and the possibility of drought resistant wild grass.

Special Announcements

Director Pruyn stated we received a nice award from the Family Resource Center for the activity center building.

Director Pruyn stated he has been working on the community garden at Regional Park and he passed out plans and photos of the garden. Project Mana and Slow Food are asking to expand a little bit to facilitate some of their programs. It has been a real community effort and they have an educational demonstration area. This is for informational purposes only.

Consent Calendar

7.1 Approval of the minutes of the Regular Board meeting of October 10, 2009.

7.2 Review the correspondence list for the month of October, 2009.

7.4 Review the monthly financial report for the month of October, 2009.

After brief discussion of the financial report, Director Werbel moved to approve the consent calendar, seconded by Director Lewis. Motion passed unanimously with

four ayes and one abstain (Brady).

Reports –

General Manager – Manager Randall reported:

- a) Ponderosa Golf Course FY profit and loss and preliminary season profit and loss – Manager Randall reviewed the profit and loss statement.
- b) Placer LAFCo – Manager Randall set up a meeting with Nevada LAFCo to talk about Placer mitigation fees.
- c) Prop 1A Securitization Program – All the bonds were sold and we should get our money in the next few weeks, half now and the other half in June.

Recreation Division – Superintendent O’Gorman stated we had some special events since last meeting. Big Truck Day and the 24th and final ski swap in this building. Big Truck Day was well received and we had record attendance and record sales at the ski swap. We posted a help wanted ad for a fitness instructor on Craig’s List and Renohire.com.

Park Division – Superintendent Shaffer reviewed his park report.

- a) Update regarding the West End Beach Pavilion upgrade project – Director Lewis stated he has a hard time with a contract that refers to exhibits without the exhibits attached. The Board subcommittee will meet with Laura Mello to review the contract.

Board Subcommittees

- 9.1 Performing Arts committee (Brady and Lewis) – Nothing to report.
- 9.2 West End Beach Pavilion upgrade project (Lewis and Pruyn) – Nothing to report.
- 9.3 Glenshire Bridge Park Project (Murphy and Pruyn) – Already discussed.

Additional Matters of Interest to Board Members – Director Lewis stated he regrets to inform the Board that the December Board meeting will be his last meeting. He will be moving to Verdi and will no longer be eligible to be on the Board.

Manager Randall stated the Holiday Party is scheduled for December 19, Glenshire Clubhouse.

Adjournment – The meeting was adjourned at 9:00 P.M.

Respectfully submitted,

District Clerk

Secretary of the Board of Directors

Chairman of the Board of Directors