

Regular Meeting Notice
Truckee-Donner Recreation and Park District
Board of Directors
Thursday, January 12, 2012
Truckee Community Recreation Center
8924 Donner Pass Road

The Board of Directors welcomes you to its meetings that are normally scheduled the second Thursday of each month at 6:00 P.M. Your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

Agenda

- 1. OPEN MEETING – 6:00 P.M.**
- 2. Roll Call –**
- 3. Public Comment –** This is the opportunity for members of the public to address the Board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the Board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.
Agenda Item Process – The Board will follow the process below on each agenda item:
 1. Staff Report.
 2. Applicant Presentation.
 3. Public comment – Limited to three minutes.
 4. Board Deliberations and Discussion.
 5. Public comment – *New* information or comments – Limited to two minutes.
 6. Board Action.
- 4. Employee Program Presentation –** Pool Maintenance.
- 5. Election of Board Officers for 2012 –**
- 6. Unfinished Business –**
 - 6.1 Update on proposed Truckee Performing Arts Center.
 - a. Request for Proposal for a feasibility study funding the construction and maintenance of the Performing Arts Center.
 - b. Report by Venue Tech on maintenance and operations.
 - c. Report from Williams + Paddon Architects.
 - d. Report from Performing Arts Commission.
 - 6.2 Update on request by Tahoe Forest Church to do a long term lease at the Veteran's Building.
 - a. Public notice of intent to rent Veteran's Building.
 - b. Status of deed restriction with Nevada County.

- c. Potential lease agreement with Tahoe Forest Church.
- d. History of Veteran's building.
- 6.3 Update on proposed Aquatic Center.
 - a. Update on design development.
 - b. Report from TSE Consulting on future maintenance and operations costs of the proposed Aquatic Center.
- 6.4 Proposed fee schedule for use of the Truckee Rodeo Arena.
- 6.5 Update on management efficiency study.
 - a) Update on voice mail system.
 - b) Report on on-line registration.
- 6.6 Potential bond measure for Trails, Performing Arts Center, and Aquatic Center.

7. New Business –

- 7.1 Presentation from Michael Rogers on ideas for the development of future performing arts programming for the District.
- 7.2 Discussion of 1% bonus for permanent employees of the District.
- 7.3 Annual approval of Authorized Signature Sheet (Board and personnel authorized to sign warrants/checks/payment requests).
- 7.4 Purchase of padding for Community Center gym walls.
- 7.5 Approval of the Truckee-Donner Community Pool Special Tax Report for FY 11/12 prepared by SCI Consulting Group.
- 7.6 Approval of Morley Stable Value Fund Agreement to replace the Schwab Stable Value Fund in the District's Money Purchase Pension Plan investment options.
- 7.7 Authorization to switch District payroll service from QuickBooks to ADP.
- 7.8 Update from Pam Hobday on goals and objectives for the Board.

8. Special Announcements –

9. Consent Calendar –

- 9.1 Approval of the minutes of the Regular Board meeting of December 8, 2011.
- 9.2 Approval of the minutes of the Special Board Meeting of December 14, 2011, Joint meeting between TDRPD and PAC.
- 9.3 Review the correspondence list for the month of December, 2011.

10. Financial Report –

- 11. Reports –** General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on his or her activities.

11.1 General Manager –

- a) Citizen Art Commission update.
- b) Equestrian Commission update.
- c) Marketing report.
- d) Update on progress of the Accounting Division of the District.

11.2 Recreation Division –

- a) Update on Bicycle Pump Track.
- b) Update on Friends of the Ice Rink.

11.3 Park Division –

12. Board subcommittees –

- 12.1 Performing arts committee (Standing Committee - Brady and York).
- 12.2 Finance Committee (Standing Committee – Murphy and Monson).
- 12.3 Management Efficiency Study (Ad Hoc Committee - Brady and York).

13. Additional Matters of Interest to Board Members – Board members may make a brief announcement or report.

14. Adjournment –

Agenda posted and mailed on January 6, 2012

Sue Mitchell
District Clerk