



# Truckee Donner

## Recreation and Park District

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General Manager

Steve Randall

### Regular Meeting Notice

#### Truckee-Donner Recreation and Park District

#### Board of Directors

#### Thursday, December 8, 2011

Truckee Community Recreation Center  
8924 Donner Pass Road

The Board of Directors welcomes you to its meetings that are normally scheduled the second Thursday of each month at 6:00 P.M. Your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

#### Agenda

1. **OPEN MEETING – 6:00 P.M.**
2. **Roll Call –**
3. **Public Comment –** This is the opportunity for members of the public to address the Board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the Board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

**Agenda Item Process –** The Board will follow the process below on each agenda item:

1. Staff Report.
  2. Applicant Presentation.
  3. Public comment – Limited to three minutes.
  4. Board Deliberations and Discussion.
  5. Public comment – *New* information or comments – Limited to two minutes.
  6. Board Action.
4. **Employee Program Presentation –** Office Manager Presentation.
  5. **Unfinished Business –**
    - 5.1 Update on changes to the Accounting Division.
    - 5.2 Proposed Truckee Performing Arts Center.
      - a. Status of Building Design.
      - b. Report from Performing Arts Commission.
    - 5.3 Potential bond measure for Trails, Performing Arts Center, and Aquatic Center.
    - 5.4 Update on proposed Aquatic Center.
      - a. Architectural services contract for design development.
      - b. TSE pool feasibility study update.
    - 5.5 Proposed fee schedule for use of the Truckee Rodeo Arena.
    - 5.6 Update on management efficiency study.
    - 5.7 Request to go out to bid for asbestos remediation at the Veteran's Building.

5.8 Update on the request by Tahoe Forest Church to do a long term lease at the Veteran's Building.

- a. Public notice requirements.
- b. Amendment of District Policy on rentals and leases of District facilities to Churches.
- c. Update on status of deed restriction with Nevada County.
- d. Review of potential lease agreement with Tahoe Forest Church.

5.9 Review of District facility use fees.

**6. New Business –**

6.1 Authorization to create a Teen/Senior Coordinator position from January 1, 2011 through May 31, 2011.

**7. Special Announcements –**

**8. Consent Calendar –**

- 8.1 Approval of the minutes of the Regular Board meeting of November 10, 2011.
- 8.2 Approval of the minutes of the Special Board meeting (Board training) October 27, 2011.
- 8.3 Review the correspondence list for the month of November, 2011.

**9. Financial Report –**

**10. Reports –** General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on his or her activities.

**10.1 General Manager –**

- a) Citizen Art Commission update.
- b) Equestrian Commission update.
- c) Marketing report.

**10.2 Recreation Division –**

- a) Update on Bicycle Pump Track.
- b) Update on Friends of the Ice Rink.

**10.3 Park Division –**

**11. Board subcommittees –**

- 11.1 Performing arts committee (Standing Committee - Brady and York).
- 11.2 Finance Committee (Standing Committee – Murphy and Monson).
- 11.3 Management Efficiency Study (Ad Hoc Committee - Brady and York).

**12. Additional Matters of Interest to Board Members –** Board members may make a brief announcement or report.

**13. Adjournment –**

Agenda posted and mailed on December 2, 2011

Donna Bergot  
Admin Assistant